

### **Article I – Name**

This student body shall be known as The Student Council of The School of Allied Medical Professions (SAMP) at The Ohio State University.

### **Article II – Purpose**

The student council shall plan, promote, and maintain programs compatible with the academic, social, and cultural needs of the students enrolled in the school. The council shall be an elected body and represent the SAMP students. In addition, the council will promote the growth toward establishing interpersonal and interdisciplinary relationships.

### **Article III – Powers**

The powers of the SAMP Student Council shall include:

- A. Presentation of student activity events and student recommendations to the faculty and administration through:
  1. Representation at Faculty Council's meetings. Either the President or the Vice-president shall attend the Division Director's meetings when necessary and with approval of the chairman of these meetings.
  2. The President, Vice-president, or an appointed representative should be present at all alumni meetings.
  3. Student representatives shall be appointed **as deemed necessary** to appropriate SAMP committees (student affairs, curriculum committee, honors and research committee) within the school. Student representatives

shall be appointed by the President and shall attend all meetings called their chairmen.

- B. The council shall be responsible for the planning of the SAMP Precommencement (Graduation) Ceremony to be held at the end of spring quarter and shall work in conjunction with the faculty and administration of the school in doing so.

#### **Article IV – Membership**

##### Section 1:

The SAMP Student Council shall consist of four executive officers: President, Vice President, Secretary and Treasurer.

##### Section 2:

A representative will be selected for every class (Sophomore, Junior, Senior, Graduate) per graduate or undergraduate division/program within the school (provided each division desires representation). Also, one at large representative from the Pre-Amp Club will be selected. No person can be both a division representative and an executive officer at the same time.

##### Section 3:

An alternate representative from each division shall have voice without vote. If the primary representative of the division, of which he/she is from, is absent, then the alternate shall have voting privileges.

##### Section 4:

All students that are enrolled in a SAMP are eligible to be members of the SAMP student council and are encouraged to attend the monthly meetings/events.

Section 5:

No student shall be denied membership in this organization because of his or her race, sex, color, national origin, religion, age, political views, sexual orientation, or handicap.

Section 6:

All representatives with the exception of the presiding officer (president or vice-president in the president's absence) shall have one vote in all voting matters.

The presiding officer will vote only in the event of a tie. **If you are not a representative, you are not qualified to vote.**

### **Article V – Duties**

Section 1 – Executive Officers:

- A) President – The president shall call and preside over all executive and council meetings; direct the group on its activities and in carrying out its objectives; represent the Council, when necessary, in all affairs affecting the Council; and in general, act as Chief Executive Officer of the Council. **During autumn quarter, the president will be responsible for registering Student Council as an organization with the University Student Activities Office.**
- B) Vice President – The vice president shall act as the president in their absence and shall assume specific committee activity assignments during the school year. The vice president will serve as the chair of the Student Council SAMP pre-commencement ceremony.

- C) Secretary – The secretary shall answer, report, and keep a file on all correspondence to and from the council; type and post meeting agendas; record attendance; and record, report and post meeting minutes. The secretary will also maintain a monthly calendar on the student council’s bulletin board/web site displaying the events and activities of the SAMP Student Council.
- D) Treasurer – The treasurer shall maintain current financial records of all funds allocated to the council, generated by council projects, and financial disbursements made on behalf of the council. He/she will arrange, when appropriate and/or required, an audit of financial records. **The treasurer will provide the University Student Activities Office with an accurate report of all financial matters related to the student council. Also, the treasurer will apply for, if appropriate, during spring quarter, student allocation fund disbursement to SAMP Student Council for the following academic year.**
- E) Each member of the executive board shall provide guidance and assistance to at least one of the standing committees.

#### Section 2 – Division Representatives:

The division representatives will present proposals from his/her division/program to the student council, and report meeting events and announcements to his/her division classmates and faculty members. The representatives shall attend all student council meetings or send an alternate. If neither representative can attend, then the primary representative must contact the president prior to the next meeting. The executive board will contact divisions consistently unrepresented. Following this course of action, a new alternate representative will promptly be chosen, by

way of an interclass election. Each council divisional representative shall be required to serve on at least one standing committee within the council. **The representative is the voting member for their division/program.**

## **Article VI – Elections**

### Section 1 – Elections

- A) The nomination and elections committee will be responsible for Student Council elections.
- B) Elections are held for the Executive Board (President, Vice President, Secretary, and Treasurer) and Divisional Representatives.

### Section 2 – Eligibility

- A) Executive Officers (President, Vice President, Secretary, Treasurer)
  - 1. Must be a full time student enrolled in an undergraduate/graduate division/program in the School of Allied Medical Professions.
  - 2. Submission of a “Letter of Intent”. This letter should include a brief statement summarizing personal qualities, past experiences and applicable skills that enable the candidate to competently fulfill the executive position of interest.
  - 3. Maintain an academic standing of at least a 2.0 (3.0 if a graduate student) overall GPA, as required by Student Activities Council.
- B) Divisional Representatives
  - 1. Full time student in the School of Allied Medical Professions.
  - 2. Enrolled in the division in which he/she will be elected representative.

3. Must maintain an academic standing of at least a 2.0 (3.0 if a graduate student) overall GPA, as required by Student Activities Council.

### Section 3 – Election of Officers and Representatives

#### A) Executive Officers

Upon the reception of the candidate's letter of intent, the Nominations & Elections Committee will form a Student Council Selection Committee to be composed of the representatives from each division, and each class within the divisions. Each representative will review the candidates' letters of intent and vote for one candidate for each office position via secret ballot. The votes should represent the desired vote of the class in which they represent.

#### B) Student Council Representatives

Nominations & Elections Committee will inform the individual divisions of the selection of council representatives for the following year. Elections for the representatives will be held at the beginning of fall quarter. Each division will select their representatives as deemed appropriate. One representative will be chosen per each class (Sophomore, Junior, Senior, Graduate), per undergraduate division/program within the school (provided each division desires representation). One additional "alternate" representative will be selected per each class, per undergraduate division/program.

## Section 4 – Announcement of Results

### A) Executive Officers

The Nominations and Elections Committee shall announce election results. The results should be presented to the divisional directors by memorandum and to the student, faculty, and staff of the School of Allied Medical Professions via e-mails, student council website and student council announcement board.

### B) Divisional Representatives

Following divisional representative elections, the results must be reported to the Nomination & Elections Committee Chair, who will see that the results of the elections are posted on the student council bulletin board and website.

## **Article VII – Advisor**

The advisor to this organization shall be on the staff of the School of Allied Medical Professions and will be selected by the Student Affairs Committee of the School of Allied Medical Professions.

## **Article VIII – Meetings**

### Section 1:

Meetings of the SAMP Student Council shall be open to any student or faculty affiliated with the School or guests of members who are not directly affiliated with the School.

Section 2:

Meetings shall be regularly scheduled, once a month, throughout the school year.

The president or a two-thirds majority of the members may call special meetings.

**Article IX – Amendment**

Amendments to the SAMP Student Council Constitution must be approved by a two-thirds majority of the SAMP Student Council voting representatives. Proposed amendments shall be presented in writing to the SAMP Student Council four weeks prior to voting. Upon approval, the amendment(s) shall go into effect immediately unless otherwise stated.

**Article X – Dissolution**

Section 1:

This organization may be dissolved after dissolution is approved by the officers and by a two-thirds majority vote of its voting representatives, provided that notice of a vote on dissolution is furnished to the members at least sixty days prior to the vote.

Section 2:

Upon voting for dissolution the voting representatives will vote on the allocation of any assets to any charitable organization of Council's choice.

**CONSTITUTION OF THE SCHOOL OF ALLIED MEDICAL PROFESSIONS**

**STUDENT COUNCIL OF THE OHIO STATE UNIVERSITY**

**SCHOOL OF ALLIED MEDICAL PROFESSIONS**

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